

*The Union Presents:*

# Living Healthy, Living Green

*Sponsored by:*

## Nevada County Grown

### RULES AND REGULATIONS



**Booth Construction:** The building will have spaces marked to indicate the area for each exhibitor's booth and number. Exhibitors will need to provide their own table, chairs, backdrop, side dividers & power strip. Each inside booth will be provided with an 110V electrical outlet. No exhibit or display may be so high along the sides or front as to interfere with the view of show patrons or neighboring exhibits. Please study carefully the diagram for booth construction guidelines. NO CANOPIES OR AWNINGS ALLOWED ON INSIDE BOOTHS. Backdrops should be kept to a maximum of 8 feet in height up to the first 5 feet from the back wall and a maximum of 4 feet high the first 5 feet from aisle. Nails and screws are not permitted in building walls; no signs may be attached to wall above booth. If you are in violation of booth construction, you will be asked to take down the portion that is not in compliance. DO NOT AFFIX ANYTHING TO THE WALLS IN THE NORTHERN MINE BUILDING (NO TAPE, TACKS, ETC).

**Exhibits & Signs:** You may only exhibit or display the product or service listed on your exhibitor agreement. Unless specifically approved in advance, all signs, literature, etc., are limited to exhibit booth space.

**Outside Exhibitors:** Tents may be used so long as no stakes are driven into the pavement. Size should be limited to no larger than 10 feet across by 10 feet deep constituting an exhibit space.

**Vendor Parking:** All exhibitors must park their vehicles in Parking Lot 5 during show hours. No exhibitor cars may remain in the Main Parking lot once the show is open.

**Set-Up:** The fairgrounds will be available Thursday & Friday prior to the show for set-up; you will receive a packet regarding set-up times. Booths must be set up and ready for opening by 10:00 AM Saturday morning prior to the show. All delivery vehicles must be removed from the show area by that time. Security will be provided Friday and Saturday evenings. All buildings and gates will be locked during the hours that security is on site. Further information on security and set-up times will follow in your welcome package.

**Booth Tear down:** Exhibitors will have until 8PM Sunday evening to complete removal of exhibit. No one will be allowed to take down exhibits until after the official closing of the show at 4PM. Please contact us if you are unable to tear down by 8:00PM and we can arrange teardown on Monday morning, however there will not be security at the fairgrounds on Sunday evening and The Union and Nevada County Grown will not be held responsible for any materials left on the property at that time.

**Limitations:** Exhibits shall be so installed that they will not extend beyond the space allotted. Distribution of printed matter, promotional material or other articles must be restricted to your exhibit space. No individual public address systems or highly flammable materials are permitted on the premises. Music or audio-visual sound must not be audible more than two feet from booth. Exhibitors are to remain within the confines of their booth and are not to work in public aisles.

**Liability:** The Union and Nevada County Grown cannot guarantee exhibitors against loss or damage of any kind. Space is leased with the understanding that the exhibitors will hold The Union and Nevada County Grown harmless from any or all liabilities from any cause. The Union and Nevada County Grown shall not be responsible for any loss, damage or injury that may occur to the exhibitors, their employees or property from any cause whatsoever prior, during or subsequent to the period covered by the exhibit contract and the exhibitor. Signing the contract expressly releases The Union and Nevada County Grown and all claims for such loss, damage or injury.

**Eventuality:** In case of facility damage caused by fire, other elements or causes, or in case any other circumstances shall make it impossible for the Management to permit the contract space to be occupied by the exhibitor, then this contract shall terminate and the exhibitor shall waive any claim for damage or compensation except the pro-rata return of the amount paid for space rental.

**I have read, understand and will comply with all rules and regulations.**

Signed \_\_\_\_\_

Date \_\_\_\_\_